



ANNEX L: Appendix 7 Manpower

I. GENERAL

The Coordinator of Supply Services will provide able-bodied men and women to other emergency services for special or general jobs that need to be done for the welfare and care of the relocated public.

II. RESPONSIBILITIES

The Manpower Coordinator will be responsible to the Supply Services Coordinator for providing manpower, critical and general, to the emergency services requesting this type assistance.

III. OPERATIONS

- A. The Manpower Coordinator, upon being notified of Emergency Operations Center (EOC) activation by the Supply Services Coordinator, will form his staff (usually made up of City-Parish personnel). The Manpower Coordinator will assign personnel to different tasks which must be accomplished for the common welfare of the people in a time of crisis (i.e., delivery of sand/sandbags to designated Baton Rouge Fire Departments and East Baton Rouge Parish Volunteer Fire Departments; cooking/kitchen duties; security, medical volunteers, etc.) Job assignments will be made in accordance with the procedures, checklists and assignments as stated in Annex A of the East Baton Rouge Parish Basic Plan, EOC Staff and Position.
- B. In the case of shortages, the Supply Services Coordinator will set priorities. The Manpower Coordinator will coordinate with the local and state employment services.
- C. A list of resources that may be used in an emergency is located in the MOHSEP Resource Book.