



Sidewalk Cafe Application
 Department of Development
 City of Baton Rouge and Parish of East Baton Rouge
 300 N. 10th Street, Baton Rouge, LA 70802 • PHONE: 389-3105 • FAX: (225) 389-7861

COMPLETE ALL APPLICABLE ITEMS, MISSING ITEMS MAY DELAY THE REVIEW PROCESS

Application Date: _____ **Anticipated Project Start Date:** _____

1. Sidewalk Cafe/Business Information

| | |
|---|------------------|
| Name | |
| Address | Phone |
| Retail Food License # | Liquor License # |
| Have you ever had a license and/or permit revoked or suspended? <input type="checkbox"/> Yes (Attach explanation) <input type="checkbox"/> No | |

2. Applicant Information

| | |
|---|---------|
| Name | Address |
| Phone | Email |
| Relationship to Owner <input type="checkbox"/> Same <input type="checkbox"/> Representative <input type="checkbox"/> Other: | |

3. Financially Responsible Party (If applicant, check box and skip section) Same as Applicant

| | |
|-------|---------|
| Name | Address |
| Phone | Email |

4. 24-Hour Contact Person (If applicant, check box and skip section) Same as Applicant

| | |
|-------|---------|
| Name | Address |
| Phone | Email |

5. Proposed Equipment

| | |
|--|------------------|
| Number of Tables | Number of Chairs |
| Other Items (Umbrellas, A-frame signs, etc.) | |

Sidewalk Cafe Application Checklist:

1. Application Fee (\$150)
2. Sidewalk cafe and layout plan (Including measurements and all proposed equipment locations)
3. Photographs of sidewalk and all proposed sidewalk cafe elements
4. Proof of Insurance
5. Notarized Indemnification Form
6. Operations Plan (Please include hours of operations and equipment securing details)
7. Maintenance Plan (Please include details and schedule for trash removal, sidewalk & equipment cleaning)

I have read and agree to the terms outlined in Title 15, Chapter 6 of the Code of Ordinances of the City of Baton Rouge and Parish of East Baton Rouge regarding Sidewalk Cafes. I understand upon approval of this application I am required to pay an annual permit fee of \$1.00 per square foot based on the total square footage of the sidewalk cafe. The first fee is due prior to the operation of the sidewalk cafe and each subsequent annual fee is due January 1. Permit must be placed in the window next to the sidewalk cafe and be visible from the sidewalk.

Signature

Date



SIDEWALK CAFE INDEMNITY, DEFENSE AND HOLD HARMLESS AGREEMENT

In connection with the issuance of Sidewalk Café permit to _____(Name of Business) , I , _____ (Name of Applicant), as an authorized representative, hereby agree to indemnify and hold the City of Baton Rouge and Parish of East Baton Rouge, the Downtown Development District, together with any and all elected officials, appointed officers, employees and agents thereof (“City-Parish”), harmless from and against any and all claims, demands, losses, or causes of action of any kind or character that may be asserted against the City-Parish arising out of, connected with or related to the use of a portion of the City-Parish sidewalk for a Sidewalk Cafe. I / we further agree to defend the City-Parish, at my / our sole cost and expense, from any lawsuit or other legal proceeding brought or asserted against said City-Parish.

Although I / we believe that the insurance I / we have and will maintain will respond in the event of any such claim or lawsuit, I / we make this indemnification, defense and hold harmless commitment without regard to the existence of, or the coverage provided by, any such policy.

Dated: _____, 20____. Signature: _____

Print name: _____

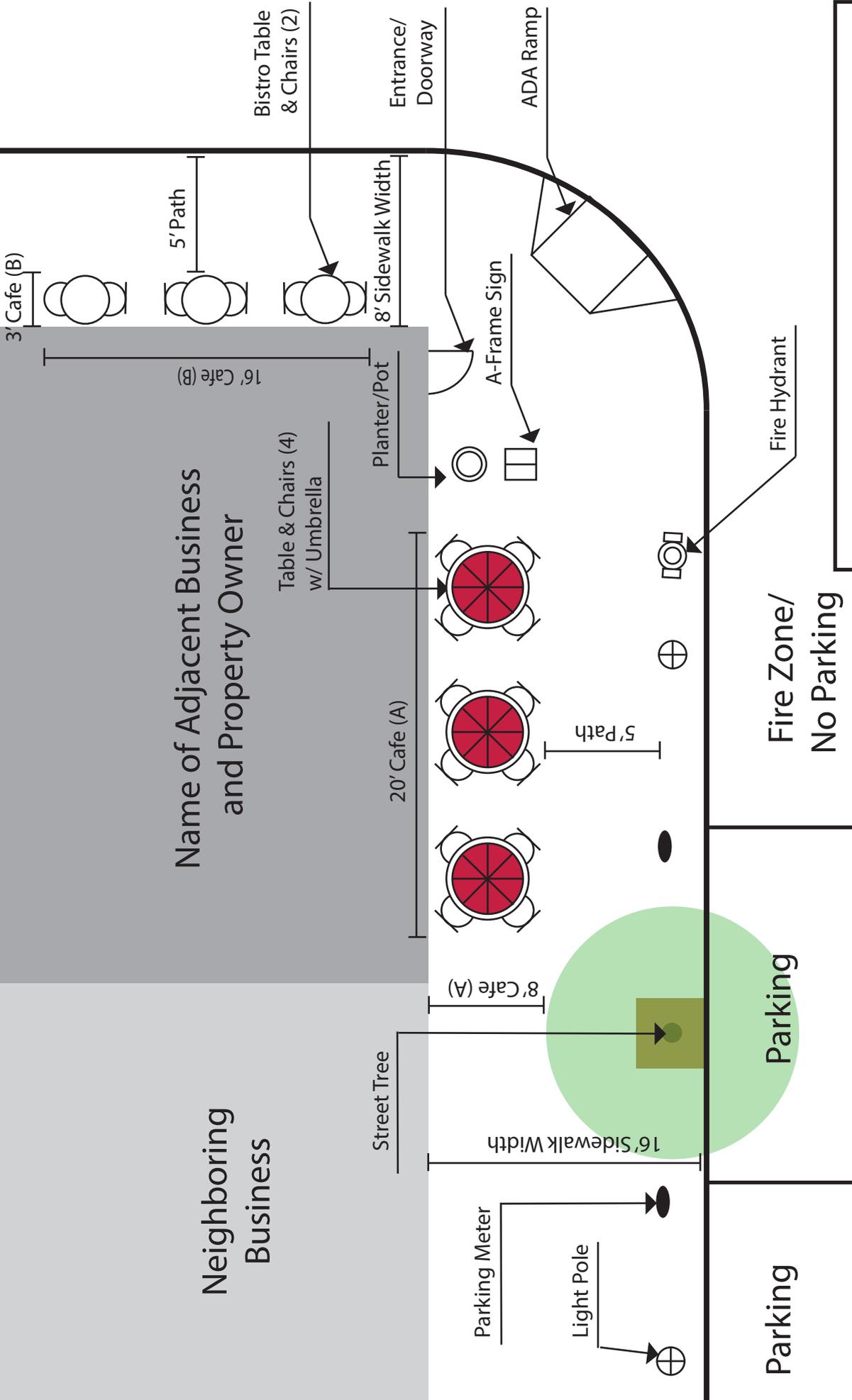
Title: _____

STATE OF _____

PARISH OF _____

Before me, the undersigned notary public, personally appeared _____, who swears he/she is the authorized representative of the above named business and who executed this agreement for the purposes therein contained, by signing such instrument. This ____ day of _____, 20 ____.

Notary Public
Print Name: _____
Notary/Bar Roll No: _____
My Commission Expires: _____



Cafe A : 8' x 20' = 160' sq ft x \$1.00 = \$160.00
 Cafe B : 16' x 3' = 48' sq ft x \$1.00 = \$48.00
 Total Annual Permit Fee: 208 sq ft = \$208.00
 Downtown Lease Average \$15 - \$20 sq ft
 208 sq ft = \$3120.00 - \$4160.00

First Street

North Street