
(Plaintiff) : SUIT NO. _____ DIV. _____
VS. : BATON ROUGE CITY COURT

(Defendant) : CITY OF BATON ROUGE
: STATE OF LOUISIANA

SUBPOENA TO TESTIFY AT A DEPOSITION IN A CIVIL ACTION

To: _____ Address: _____

- Testimony:* **YOU ARE COMMANDED TO APPEAR** at the time, date, and place set forth below to testify at a deposition to be taken in this civil action. If you are an organization that is *not* a party in this case, you must designate one or more officers, directors, or managing agents, or designate other person who consent to testify on your behalf about the following matters, or those set forth in an attachment:

Place: _____	Date and Time: _____
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- Production:* **YOU ARE ALSO COMMANDED TO BRING** with you to the deposition the following documents, electronically stored information, or objects, and permit their inspection, copying, testing, or sampling of the material:

You are not to fail to appear, under penalty of law. By Order of said Court, on _____, at Baton Rouge, Louisiana.

Senior Deputy/Deputy Clerk of City Court for
ELZIE ALFORD, JR., CLERK OF COURT/JUDICIAL ADMINISTRATOR

Submitted by:

Signature

Print name

Bar Roll Number (if applicable)

Address

City, State, Zip

Telephone

FOR OFFICIAL USE ONLY

SUBPOENA REQUEST MUST BE FILED WITH THE CLERK OF COURT FOR PROCESSING AND SERVICE.